

College Effectiveness Committee

Draft Minutes

March 28, 2014 / 9:00 a.m.

Vernon 204 and CCC 712

- Call meeting to order - The meeting was called to order at 9:05 a.m. by Betsy Harkey, chair
- Welcome and review of committee attendance
 - College Effectiveness Committee members:

Vernon College Position	Member	Present	Not Present
Director of Institutional Effectiveness	Betsy Harkey, Chair	X	
Dean of Administrative Services	Garry David	X	
Dean of Admissions and Financial Aid/Registrar	Joe Hite	X	
Dean of Instructional Services	Dr. Gary Don Harkey	X	
Dean of Student Services/Athletic Director	John Hardin III		X
Associate Dean of Instructional Services	Shana Munson	X	
Associate Dean of Student Services	Kristin Harris		X
Division Chair - Communications, English Instructor	Joe Johnston	X	
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler	X	
Division Chair- Information Technology, Industrial Automation Instructor	Mark Holcomb		X
Division Chair- Math and Science, Math Instructor	Dr. Karen Gragg	X	
Director of Continuing Education	Michelle Wood	X	
Director of Financial Aid	Melissa Elliott	X	
Director of Human Resources	Haven David		X
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander		X
Institutional Support Specialist	Jim Binion	X	
Director of Library Services	Marian Grona	X	
Director of Special Services	Deana Lehman	X	

Director of Quality Enhancement	Criquett Lehman	X	
Instructor/ Instructional Design and Technology Coordinator	Roxie Hill	X	
Counselor	Clara Garza		X
Faculty Senate Representative	Dr. Donnie Kirk		X
Faculty Senate Representative	Darlene Kajs	X	
Student Forum Representative	Jackie Polk / Raymond Stacey, Catherine Fells and Chris Wilton		X
Student Government Representative	Sjohonton Fanner/ Brittany Land and Samantha Hartsfield		X
Classified Staff	Sandy O'Dell		X
Classified Staff	Rosa Alaniz	X	
President	Dr. Dusty Johnston		X

- Approval of February 28, 2014 minutes (Exhibit A, Action Item) – motion by Dr. Gary Don Harkey to approve, second by Greg Fowler, the motion passed.
- Student Learning Measures Update: Dr. Gary Don Harkey – It was reported by Dr. Harkey that Vernon College has been focusing on the measurement of Empirical and Quantitative Skills. The measurement of Personal Responsibility will begin in Fall 2014.
- Director of Institutional Effectiveness Update:
 - SACS COC Fifth Year Interim Report – Committee meeting weekly (Exhibit B)
 - Student Success by the Numbers –
 - o Dr. Canales final report – (Exhibit C)
 - o SSBTN Committee primary agenda item for last meeting was to review Key Performance Indicators of Accountability and Benchmarks. Current Benchmarks were approved and additional Continuing Education Benchmarks will be added. (Exhibit D)
 - Data update – no data requests since last meeting.

- Planning Calendar
 - March –
 - Approved committee reports (Facilities, Institutional Improvement, Personnel and Technology) due to Component Leadership for review, evaluation and to finalize into Master Plan
 - Begin 2014-2015 budget development process including input from faculty and staff
- Discuss review of Institutional Effectiveness Plans for 2014-2015 (Exhibits E, F and G)
- Next meeting: April 25
- Adjournment – the meeting was adjourned at 9:40 a.m.